Good Morning Coach -----,

My name is ------- --------- and I wanted to take a moment to express my interest in ------------. (Provide reasons for wanting to attend that school) I have been following your program and I believe that I could be an asset to you and the team. I was impressed by your team’s/individual player’s performance at -------.

I am currently a --------- at Saddlebrook Prep and -------- Academy in Wesley Chapel, Florida. I am originally from -----------, ---------- and chose to attend Saddlebrook to focus on the game and improve my skills. I currently hold a --.—GPA and my SAT superscore is ----. In addition to playing ---- I also serve/have participated in/am a member of/enjoy…

I have attached my résumé which includes much more information about me including a list of tournaments and awards I have received. I appreciate your time and I look forward to hearing from you in the future.

School slogan,

Your Name

Graduating class

Email Address

Phone Number

Social Media Handle

Good Morning Coach Shelton,

My name is Chris Rosenke and I wanted to take a moment to express my interest in the University of Florida. I plan to study engineering and would love to have the opportunity to learn in a highly-respected College of Engineering in addition to playing for one of the top tennis programs in the country. I have been following your program for some time and I believe that I could be an asset to you and the team. Congratulations on your recent national championship and your son Ben’s decision to turn pro.

I am currently a sophomore at Saddlebrook Prep and Tennis Academy in Wesley Chapel, Florida. I am originally from St. Petersburg, Florida and chose to attend Saddlebrook to focus on the game and improve my skills. My current UTR is a 9.7 and I am looking forward to playing a slate of USTA and ITF tournaments in the future. I currently hold a 4.1 GPA and have yet to take the SAT, but my most recent PSAT score was equivalent to a 1250. In addition to playing tennis I also participate in our school’s student government and ambassador programs. Among the hobbies I most enjoy are playing the piano, which I have trained to do since I was five years old, and creative photography, which I just recently picked up and am looking forward to learning more about.

I have attached my résumé which includes much more information about me including a list of tournaments and awards I have received. I appreciate your time and I look forward to hearing from you in the future.

Go Gators!

Chris Rosenke

crosenke@saddlebrook.com

813-555-5555

IG and Twitter: @c.rosenke.tennis

Dear Coach (last name),

My name is Jennifer Quénard, class of 2014, and I am from Switzerland and currently a student at Saddlebrook Preparatory School and Tennis Academy in Tampa, Florida. I currently have a 3.86 GPA and a member and the secretary of the National Honor Society.  Ever since my arrival in Saddlebrook, I have always been in the top five girls of the academy.  My highest ranking in Switzerland was number 12 in the nation. I was part of the Swiss national team. I participated in the ICG (International Children's Games) in Athens, Greece and won the bronze medal in doubles in 2009.  I am extremely interested in competing on your tennis team and majoring in (name of program) at (name of school)..

If you could please send me more information about (name the school) and the (name the program) and the possibility of completing for you in the fall of 2014 I would really appreciate it. The link to my college video and references are listed below.

Thank you for your time and consideration,

Jennifer Quénard

Class of 2014

jenny-quenard@hotmail.com

(813) 449-1551